

TO APPLY FOR LIHEAP

1. You or your spouse must be a member of the Ottawa Tribe, **AND LIVE WITHIN 50 MILES OF MIAMI, OK.**
2. **You must bring Application and your Ottawa Tribal Card with you**
3. **If you are disabled you must bring proof of being on SSL.**
4. You must bring proof of your income and everyone living in your household
Please bring your last month of current check stubs or if income is deposited direct to checking account bring in bank statement and if drawing unemployment bring in a statement from unemployment office stating amount of unemployment you draw a week or a letter stating you do not qualify for unemployment. **We must have all these papers to process your paper work.**
5. You must bring the electric or gas bill with your name and address on it that you are applying for help. **(All Checks are paid directly to the vendor. NO checks are paid to any individuals)**
6. You must read and fill out all parts of application.
7. You can apply for assistance once within a year span.
8. You must meet poverty guidelines
9. One application per household.
10. If you have already been help with a electric or gas bill from DHS LIHEAP Program or an other Tribal LIHEAP Program with in a year span we can not help you and neither can DHS LIHEAP Program can help you if we have helped you with in a year span.. We do check with DHS LIHEAP Program and the other Tribal LIHEAP Programs to verify that you have not been helped.

ATTENTION!!!! We do call and check with the vendors to make sure that the bill is correct and that the bill is for one month only. There is a limit to the amount that we will pay and that amount can not exceed \$300. If your bill is for more than \$300 YOU must come up with rest of the money or make arrangements with the utility company to pay the rest off.

OTTAWA TRIBE OF OKLAHOMA
LIHEAP

Date: _____

This is to certify that I have not made application to, or received assistance from other agencies or organizations under the Low Income Home Energy Assistance Program (LIHEAP)

For the funding cycle of October 1, 2007 to September 30, 2008

I also certify that I or any member of my household do not have a checking, savings account, stocks, or bonds in excess of \$1,900.00 for one person or \$3,000.00 for two persons.

Applicant Signature

Date

Subscribed and sworn before me this day _____,

Notary

Commission No. _____

My Commission Expires: _____